



Syllabus 2021

6th and 7th February 2021 |
Nailsea School
Bristol
BS48 2HN



SYLLABUS

2021 Solo Classes

Ages as of 1st September 2020

Solo Classes Baby 6 & under (not to exceed 1.5 mins)

Class No.

- 01 Classical Ballet
- 02 Character
- 03 Modern
- 04 Tap
- 05 Song & dance (not to exceed 2mins)

Solo Classes 7-8 yrs (not to exceed 1.5 mins)

- 06 Classical Ballet
- 07 Character
- 08 Modern
- 09 Lyrical Modern
- 10 Tap
- 11 Song & Dance (not to exceed 2 mins)

Solo Classes 9-10 yrs (not to exceed 1.5 mins)

- 12 Classical Ballet
- 13 Character
- 14 Modern
- 15 Lyrical Modern
- 16 Tap
- 17 Song & Dance (not to exceed 1.5 mins)

Solo Classes 11-12 yrs (not to exceed 2 mins)

- 18 Classical Ballet
- 19 Character
- 20 Modern
- 21 Lyrical Modern
- 22 Tap
- 23 Song & Dance (not to exceed 2.5 mins)

Solo Classes 13-14 yrs (not to exceed 2 mins)

- 24 Classical ballet
- 25 Character
- 26 Modern
- 27 Lyrical Modern
- 28 Tap
- 29 Song & Dance (not to exceed 2.5 mins)

Solo Classes 15-18 yrs (not to exceed 2 mins)

- 30 Classical Ballet
- 31 Character
- 32 Modern
- 33 Lyrical Modern
- 34 Tap
- 35 Song & Dance (not to exceed 2.5 mins)
- 36 Contemporary



Festival Rules

Entry is deemed to be an acceptance of these rules

****Please note, there will be additional rules in place in respect of Covid Safety measures we are required to take. These additional rules will be published ahead of the festival and prior to any payment for entry fees being taken****

1. West of England Dance Festival is for amateur performers only and not for any dancers who receive full time vocational dance training.
2. The Festival does not accept liability for the infringement of copyright, recording or performing rights arising out of any competitor's accompaniment, choreography or performance. It contributes to a Group Licence to cover payment of fees for the use of recorded music at its events. Teachers and choreographers using music created from commercial recordings are advised that they are responsible for seeking permission to re-record from the recording companies concerned.
3. The Festival is not covered by the blanket copyright agreement in respect of music/songs from shows and as a result teachers/performers need to obtain their own licence for such items from Phonographic Performance Ltd. Teachers should first ring Sarah Burgess 0780 188 3334 with any queries on this matter.
4. The committee reserves the right to refuse entry without assigning a reason.
5. Our age limits are 4-18 years and entry age is taken as of age at 1st September 2020. Accuracy of birth dates is essential.
6. Competitors are not allowed to compete more than once in any solo class.
7. The festival has no closing date, entries will be dealt with on a first come first served basis, once capacity has been reached no further entries will be accepted. Entry fees are non-refundable.
8. The Adjudicator's decision is final and he or she must not be approached during the festival. Any comments must be made in writing to the festival committee.
9. Timings for each performance must not exceed those stated on the syllabus.
10. Competitors in all classes up to and including the age of 10 are permitted to re-start a dance once.
11. Programme times are approximate, and we reserve the right to commence any class up to 30 minutes earlier



12. All classes, regardless of the number of competitors, will qualify for Gold, Silver and Bronze medals.
13. We reserve the right in solo classes to split large entries of classes.
14. CD's must be clearly marked with the dancers name and style i.e. tap, ballet. You will be advised where to put these on the day and they must be in the tray at least 30 minutes before the class starts. We suggest competitors always have back up music available.
15. Vocals are not allowed on accompaniment for song & dance.
16. No pointe work is permitted under the age of 13 years.
17. Gymnastic dance is permitted provided it is combined with dance technique.
18. Tap, fixed tap (single sound) only may be used.
19. The supervision of children in changing room areas are the responsibility of parents, guardians, teachers and we ask that all rooms are kept clean and tidy with rubbish disposed of in bins provided.
20. The stage and stage wings are out of bounds to anyone not performing.
21. Small props are permitted.
22. Competitors enter the wings and stage from stage right and exit stage left.
23. On no account must there be any photography, audio or video recordings of any kind on any device during performances. If the committee see this happening, you may be asked to leave the auditorium. However, we may ask for permission to photograph for our social media and website.
24. Trophies and cups will be awarded by the adjudicator to chosen dancers and will be held by the dancer for 12 months. These remain the property of West of England Dance Festival.
25. Please adhere to all notices around the venue at all times.



Child Protection Policy

The British and International Federation of Festivals for Music, Dance and Speech works for amateur festivals everywhere to help create thousands of educational performance opportunities for children and young people each year.

The Federation, and our member Festivals, are committed to ensuring safe environments for children and young people and believe that it is always unacceptable for a child or young person to experience abuse of any kind. We recognise our responsibility to safeguard the welfare of all children and young people, by a commitment to recommend best practice which protects them.

This policy applies to our Board of Trustees, paid staff, Adjudicator members, volunteers, students or anyone working on behalf of the Federation and our member Festivals.

We recognise that:

- the welfare of the child/young person is paramount
- all children, regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity, have the right to equal protection from all types of harm or abuse
- working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare.

The purpose of the policy:

- to provide protection for the children and young people who participate in our festivals, including the children of festival members
- to provide staff and volunteers with guidance on procedures they should adopt in the event that they suspect a child or young person may be experiencing, or be at risk of, harm

We will seek to safeguard children and young people by:

- valuing them, listening to and respecting them
- adopting child protection guidelines through procedures and safe working practice for staff and volunteers
- recruiting staff and volunteers safely, ensuring all necessary checks are made
- sharing information about child protection and safe working practice with children, parents, staff and volunteers
- sharing information about concerns with agencies who need to know, and involving parents and children appropriately
- providing effective management for staff and volunteers through supervision, support and training.

The Federation will review this policy each year in November in line with NSPCC guidance or sooner in light of any changes in legislation or guidance. All changes will be communicated to our member Festivals in time for the start of the new Festival year.



Creating Safer Festivals for Everyone

The Federation and its member Festivals use the following policies and procedures to create **Safer Festivals** for everyone:

1. A single, definitive Child Protection Policy adopted by all Federation Festivals.
2. One or more designated Festival Safeguarding Officers (FSO) appointed for each Federation Festival. Name: Sarah Burgess. Tel: 07801883334.
3. Best practice advice in the form of **Safe Working Practice** and **Festival Child Protection leaflets**, with support and training for all Festival staff and volunteers. Including clear reporting procedures for anyone with a concern about a child.
4. Appropriate recruitment and induction procedures for all new Festival staff and volunteers responsible for providing safe environments for everyone attending / performing at a Federation Festival.
5. All Festival personnel wear an official Festival identity badge. All teachers / parents / guardians/carers are asked to report all incidents of any nature to anyone wearing a Festival badge. All reported incidents will be handled in accordance with the **Safe Working Practice** and **Festival Child Protection** best practice advice. In addition, we will ensure the availability of a quiet area / room where concerns can be expressed in private.
6. For the duration of a Festival **all teachers/parents/guardians/carers are responsible for the continuous care and supervision of their own children/pupils**. If they are unable to attend personally, they must delegate their responsibilities to an identified adult and ensure that their children/pupils are aware of the identity and name of the person responsible for their care. This includes supervision throughout all Festival venues, practice and changing areas that may be provided. The Festival cannot take responsibility for any property left unattended.
7. No unauthorised photography, audio or video recording of children and young people is allowed at our Festivals. Where parents/guardians/carers do not wish photos to be taken at all, then the responsible adult attending should ensure that their child is not included in official photos.
8. Some children and vulnerable adults may have specific needs in order to take part. If this is the case we ask the responsible teachers/parents/guardians/carers to contact the Festival Organisers prior to arrival. The Festival actively seeks wherever possible to meet these needs, but must know beforehand in order to prepare support – or to advise that help cannot be provided on this occasion.
9. The Festival's Child Protection Policy and approach to Creating Safer Festivals for Everyone is published explicitly in our Syllabus, Programme and on the Festival's website. By completing and signing the entry form all parents / guardians / carers and teachers of performers under 18 (or vulnerable adults of any age) confirm that they give (or have obtained) the necessary consents for the performers to take part in the Festival. Without consent the entry to the Festival cannot be accepted.



Data Protection

PRIVACY NOTICE

The West of England Dance Festival is a competitive festival of the performing arts, run by volunteers and registered with the Charity Commission (No 1188900). It is a provisional member of the British & International Federation of Festivals.

This privacy policy explains how we use any personal information we collect about you.

We collect information about you when you register to perform in the Festival, volunteer as a steward or engage you as an adjudicator. We will only ask for such information as is necessary for the efficient administration of the festival.

Access to this data will be restricted to those personnel who administer the Festival.

Retention of records

- (a) Your festival entry for 12 months following the end the festival. Trophy winners' details will be retained until the trophies are returned safely to the festival.
- (b) Volunteering with the festival for 3 years following the end of your volunteering with us.
- (c) Legacies or donations for 3 years after to legacy or donation is received

We are legally required to hold some personal data to fulfil statutory obligations, for example the collection and reporting of Gift Aid to HMRC or to support certain financial transactions

The lawful bases for processing data are:

Contractual obligations: we need the personal data of the applicant to meet our contractual obligations. (i.e. to administer and deliver the annual Festival).

Legitimate interest: we hold and process personal data to pursue our legitimate interests in a way that might be reasonably expected as part of running the Festival. We send information about future festivals to those who would be expected to receive it, for example those who have applied to previous festivals.

We want to make sure that your personal information is accurate and up to date and all reasonable efforts will be made to ensure this is the case. You may ask us to correct or remove information you think is inaccurate. You also have the right to request a copy of the information that we hold about you. This can be obtained, without charge, by application to Mrs S Tovey, 823 Whitchurch Lane, Whitchurch, Bristol, BS14 0JN.

The Festival will not pass collected data to any third party unless the law or a court order requires us to do so or if it is to enable the Festival to fulfil its constitutional purpose. We will only ever use your personal data to manage your festival involvement with us including keeping you up-to-date with any festival news. If you are not involved in the festival, then we will only use your personal data to deal with the issue or enquiry that you have raised directly with us. We will never sell your details to any third party and we do not buy any personal data.

Where our website provides links to other websites. This privacy policy only applies to our website, so when you link to other websites you should read their privacy policies.